

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
January 12, 2011

Members present: Michael Burbrink, Jerry Drake, Jerry Erwin, Linda Isgrigg, Misty Tennell,  
David Rush and Joanna Yeend

President Jerry Drake called the meeting to order at 7:10p.m. He led the pledge to the United States Flag.

**Public Comments**

Angela Jaynes, parent read a letter written by a former Southwestern Salutatorian and voiced her feelings regarding Mr. O'Malley's recent departure from Southwestern Schools. She stated she would like to know what happened and that many other parents are also upset. Mr. Drake informed her that Mr. O'Malley was not forced to resign. He resigned and chose to resign on his own.

The regular meeting was adjourned at 7:15 p.m.

**Reorganization of the Board of Finance**

Mr. Drake Board President asked for nominations for the Board of Finance President. Mr. Burbrink nominated Linda Isgrigg. Mrs. Yeend seconded. No further nominations. The vote was 6-1 in favor of Mrs. Isgrigg. Mrs. Isgrigg abstained.

Mr. Drake asked for nominations for Secretary. Mrs. Isgrigg nominated Misty Tennell. No further nominations. Mrs. Yeend seconded. The vote was 6-1 in favor of Mrs. Tennell. Mrs. Tennell abstained.

Mr. Drake adjourned the meeting of the Board of Finance and called the regular board meeting back to order at 7:20 p.m.

**Consent Items & Claims**

**A. Minutes of previous meetings**

Mr. Rush noted that the December 21<sup>st</sup> executive session minutes need to be corrected. They show Mrs. Yeend as present and Mrs. Tennell absent and that should be reversed. Mr. Burbrink moved and Mrs. Isgrigg seconded the motion to approve the minutes with the correction presented. Carried 7-0

**B. Approval of Accounts Payable Vouchers**

Mrs. Isgrigg moved and Mr. Burbrink seconded the motion to approve the accounts payable vouchers as presented. Carried 7-0

**Business & Financial Reports**

**A. Financial Report**

Mrs. Rooks updated the board on the current financial status. She stated that the audit is now complete and we are ready for our exit conference. She is ready to begin the process of changing banks to First Financial Bank. She asked for Board approval to complete this process. Mrs. Yeend moved and Mrs. Tennell seconded to allow Mrs. Rooks to take care of the bank change as needed. Mrs. Tennell seconded. Carried 7-0

Mrs. Rooks asked for permission for the annual approval of cancellation of outstanding checks from Corporation and both ECA checking accounts. Mrs. Isgrigg moved and Mr. Burbrink seconded. Carried 7-0

**B. Extra Curricular & Cafeteria Account Reports**

Dr. Sargent informed the Board that the reports were in their packets.

### **C. Other**

Dr. Sargent asked the Board to approve the Equipment Rental Agreement required for Mr. Guidi to use the equipment from C'Motion for his physical education classes at SWE. Mr. Harrold, Attorney said he had proofed the agreement and recommended them approving it. Mr. Burbrink moved and Mrs. Isgrigg seconded. Carried 7-0

### **Consideration of Old Business**

A. Request for approval of 2011-2012 master calendar.

Dr. Sargent presented information regarding the calendar which they are presenting for approval. He noted that it was the calendar committee's general consensus to this model. One thing that will be different in the new calendar is that commencement will be conducted one week after the end of school in order to provide for makeup days without the need to ask seniors to come back after graduation. If the state legislates that a start date after Labor Day will be required then they have an alternate calendar that will be presented to the Board for approval at that time. Mrs. Tennell asked about Good Friday and if we would be off for that. Mrs. Yeend moved and Mr. Erwin seconded. Carried 7-0 (Attachment A)

B. Request for approval of increase in the annual stipend for the Southwestern Elementary School Athletic Director.

Dr. Sargent explained that Mrs. Maurer and Mrs. Dellapenna had requested an increase to the stipend for the SWE Athletic Director. This was approved with the list of the ECA stipends last month. He neglected at that time to make this stipend from \$500-\$800 retroactive to the 2009-10 school year. 100% of the funds for the stipend are from the SWE Athletic Fund and not corporation funds. He recommends that the Board approve this. Mr. Rush moved and Mr. Erwin seconded. Carried 7-0

C. Request for approval to hire RQAW Engineering for SWE HVAC and lighting projects

Dr. Sargent stated that after looking at both EMCOR & RQAW and reviewing their figures and presentations he is recommending that we hire RQAW as the engineers for our construction project. He introduced Terry Lancer with RQAW to the Board. Mr. Lancer went over their bid and the scope of the work. Following discussion regarding the project details a recommendation was made from Mr. Harrold that the agreement be revised to state that the Contract Commitment/Compensation paragraph for professional service be updated to read "Lump Sum Fee to be capped at \$45,000". Mr. Drake asked how this would be billed. Mr. Lancer stated that RQAW would bill monthly for this. Dr. Sargent highly encouraged the board to also include the alternate bids included in the proposal for security and health issues. Mrs. Isgrigg moved and Mr. Erwin seconded. Carried 7-0

D. Request for approval to secure Umbaugh & Associates to coordinate financing for the project.

Dr. Sargent asked for approval to secure Umbaugh & Associates to coordinate the financing. Mr. Burbrink moved and Mr. Erwin seconded. Carried 7-0

E. Request for approval to secure Jane Herndon, Ice Miller to be bond counsel for the project. Mr. Erwin moved and Mr. Burbrink seconded. Carried 7-0

### **Reports & Presentations**

Dr. Sargent informed the Board that the SWE students and staff were presenting to them tonight some of the things that were going on in their building. Due to a personal family matter Mrs. Maurer was unable to attend the meeting. Members of the SWE Student Council asked invited everyone to a short reception that they had provided for everyone. Students then presented several of the activities that they have already participated in this year and things to come. Mrs. Faulconer, Spell Bowl Coordinator and some of their participants were there to share the accomplishments of their year.

### **New Business**

#### **A. Review of Policy**

Dr. Sargent explained that every month they will bring a few of the Board policies to the meetings to review and update if necessary. He went over the current Bullying Policy and the current SWE

Bullying policy. He asked the Board to approve the elementary model corporation wide and replace the current one with theirs. Mrs. Yeend moved and Mr. Erwin seconded the request. Carried 7-0  
Dr. Sargent went over the Tobacco-Free Policy and recommended that it remain as written.

**B. Request for newer bus purchase for Margaret Eberhart route**

Dr. Sargent asked for approval for Margaret Eberhart to purchase a 2007 International bus to replace her 1993 bus that she currently uses for her route. Mr. Burbrink moved and Mr. Rush seconded.  
Carried 7-0

**Personnel**

**A. Professional Staff**

Dr. Sargent asked the Board to approve the hiring of Don Wesseling, SWHS Mathematics Teacher on a Temporary Contract for the remainder of this year. He also asked the Board to approve the resignation of Jason Schoettmer, Computer Technician. He noted we were losing a great asset in Mr. Schoettmer but understood he was leaving for full time employment. Mrs. Isgrigg moved and Mrs. Yeend seconded the personnel recommendations as presented. Carried 7-0

**Reports & Presentations**

Mrs. Blake introduced Mr. Wesseling and welcomed him to Southwestern. Mr. Wesseling thanked the Board for hiring him and told them a little of his background and philosophy on teaching. Mrs. Blake asked the Board on behalf of Mrs. Hottell, Yearbook, if they could take the School Board photo at the February meeting. Mrs. Blake said Dr. Baik professor from IU would be in the building all day tomorrow working with different classes throughout the day. At this time the high school has a 96.4 attendance rate. She updated everyone on how Ms. Beier is being utilized in her position. Upcoming testing dates were given. She informed them that she is looking at several school improvement models and they range from \$25,000-\$30,000. Mrs. Rooks noted that the check for the \$500 Lilly Grant for Mr. Taylor's Science supplies was received.

**Superintendent's Comments**

Dr. Sargent thanked everyone for the decisions that were made during the recent weather. He thanked teachers in both buildings for working very hard this year. He noted that the basketball teams were doing a great job this year particularly the varsity teams. He is within a few days of putting the Strategic Planning Team together. He hopes to have an organizational meeting in mid February.

**Board Comments**

Mrs. Tennell welcomed Mr. Wesseling and wished him good luck.

Mr. Drake adjourned the meeting at 8:45 p.m.

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# Southwestern Consolidated School District of Shelby County

## 2011-2012

### School Year Calendar

(Adopted January 17, 2011)

Monday, August 15	Teacher Organizational Day
Tuesday, August 16	First Semester Begins-Students Return
Monday, September 5	Labor Day (No School)
Friday, October 14	End of First Grading Period
Thursday, October 20 (no students)	Parent-Teacher Conferences (11:00 AM-7:00 PM)
Thursday & Friday, October 27-28	Fall Break
Thursday & Friday, November 24-25	Thanksgiving Break
Wednesday, December 21	End of Second Grading Period
	End of First Semester
Thursday, December 22-Monday, January 2	Christmas & New Year Student Vacation
Monday, January 2	Teacher Records Day
Tuesday, January 3	Second Semester Begins- Students Return
Monday, January 16*	Martin Luther King Jr. Day (No School*)
Monday, February 20*	President's Day (No School*)
Friday, March 9	End of Third Grading Period
March 26-30	Spring Break
Friday, April 6	Good Friday (No School)
Monday, April 9*	Spring Day (No School*)
Thursday, May 24	End of Fourth Grading Period
	End of Second Semester
Friday, May 25*	Teacher Records Day*
Friday, June 1	Commencement 7:00 PM

School is dismissed early every Thursday to provide professional development for teachers. Southwestern Elementary will dismiss at 2:15 PM, and Southwestern Jr.-Sr. High School will dismiss at 2:25 PM.

- Mid-Term Progress Reports will be issued on September 9, November 11, February 3, & April 13.
- Report Cards will be issued on October 19, January 6, March 16, & June 5
- \* The official designated school weather make-up days are January 16, February 20, April 9, and May 25. In addition, May 29, 30, 31, and June 1 could also be used as make-up days.

180 Student Days ~ 184 Teacher Days