

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
April 9, 2014

Members Present: Mike Burbrink, Jerry Drake, Jerry Erwin, Linda Isgrigg, David Rush, Susan Smith, and Joanna Yeend.

President, Linda Isgrigg, called the meeting to order at 7:10 p.m. in the board room of the administrative office. She led the pledge to the United States Flag.

Justin Meredith and Riley Ziegler were elected to be Central East Representatives for The Indiana State Student Council Association. There are 16 counties in the district. Both young men presented eloquent and impressive speeches to an audience of more than 1500 students from all the counties in Indiana at the Representative Assembly on March 11<sup>th</sup>. They will be actively involved in organizing the 2014 Student Council State Convention and the 2015 Representative Assembly, as well as governing their district by holding monthly meetings, and communicating with the councils in Central East.

**Public Comments**

None

**Approval of Minutes of Previous Meeting**

Mr. Burbrink moved and Mr. Drake seconded the motion to approve the minutes of the previous meetings. Carried 7-0

**Approval of Accounts Payable Vouchers**

Mr. Drake moved and Mrs. Yeend seconded the motion to approve the accounts payable vouchers as presented. Carried 7-0

**Business & Financial Report**

Mrs. Isgrigg informed the board that the financial report was in their packet.

Mr. Rush mentioned that even though the HVAC improvement was made he has not seen a decrease in our electric bill.

**New Business**

- A. Approval of fundraiser lists from Southwestern Elementary and Southwestern Jr./Sr. High School.** Mr. Drake moved and Mrs. Yeend seconded. Carried 7-0
- B. Approval to accept a donation of a Norway Spruce tree from Susan Neville.** Mr. Burbrink moved and Mr. Erwin seconded. Carried 7-0
- C. Recommend adoption of Language Arts and Foreign Language Curriculum materials for Southwestern Jr./Sr. High School.** Mrs. Yeend moved and Mrs. Smith seconded. Carried 7-0
- D. Recommend adoption of the Elementary/ECA Treasurer Job Description.** Mr. Burbrink moved and Mr. Drake seconded. Carried 7-0
- E. Recommend approval of Indiana MAC Program Participation Agreement.** Mrs. Smith moved and Mrs. Yeend seconded. Carried 7-0

**F. Recommend approval of rental agreement with Providence Capital Network for 120 chromebooks.** Mrs. Neville said that this will help with our 1:1 Initiative. The computers will be leased over a 3-year period. They will be used for the 7<sup>th</sup> and 8<sup>th</sup> grade. Mrs. Yeend moved and Mr. Burbink seconded. Carried 7-0

**G. Recommend approval to purchase 2 steamers and a soft serve yogurt machine from Zoll Brothers/Zesco Products from the cafeteria fund.** Mrs. Smith moved and Mrs. Yeend seconded. Carried 7-0

Mrs. Elliott was asked where the steamers will go and she said the side by side would be at the Elementary and the double stack at the high school. She explained that regulations are being tightened on a la carte items. That is why she is purchasing the yogurt machine.

**H. Recommend approval to purchase items to paint and update the cafeteria décor.** Mrs. Yeend moved and Mrs. Smith seconded. Carried 7-0

**I. Recommend adding an additional year to the administrative contracts of Curtis Chase, Joshua Edwards, and Joe Ralston. Paula Maurer's name was added also.** Mr. Burbrink moved and Mrs. Yeend seconded. Carried 7-0

**J. Other**

**Accept the \$5,000.00 Dupont Pioneer Case Grant.**

**Accept the \$2,000.00 ELearning Grant from the Department of Education.** Mr. Burbrink moved and Mrs. Smith seconded. Carried 7-0

**Request approval for the FFA field trip to the State Convention in West Lafayette on 06-16-14.** Mr. Rush moved and Mr. Drake seconded. Carried 7-0

**Reports and Presentations**

**Principals Report**

Mr. Chase, high school, principal spoke about how well the teachers are using data to guide what teachers are actually teaching. He also mentioned how flexible the teachers are being regarding the Core length test.

Mr. Edwards, elementary principal, said that the 3<sup>rd</sup> grade had completed IREAD. He received the scores today. There may have to be summer remediation. The ISTEP window is from April 28<sup>th</sup> through May 10<sup>th</sup>. The 3 & 6 grades take the test in the computer lab and the 4<sup>th</sup> & 5<sup>th</sup> grade use their IPADS. There was a Technology and Education night this evening and parents were very impressed. Mr. Edwards said that an educator from Georgia wondered if the presentation could be presented to other schools.

### **Food Service Director Report**

Charity Elliott, Food Service Director, presented her report to the board. She informed the board that the cafeteria balance can only be as much as 3 months' worth of expenses. That would be \$74,000.00 and it is now at \$64,000.00. Besides the purchases approved for this board meeting she is also thinking about installing a slushy machine that is a 100% fruit product. The only cost of the slushy machine would be the product. The machine will be provided by the company where we purchase the slushy mix. Mrs. Elliott told the board that her degree enables her to be a Food Service Director for a group of 25,000 students according to the newly proposed rule issued by the USDA regarding Food Service Directors holding college degrees. She presented profit/loss spreadsheets that showed the 2012-13 cafeteria account with a net gain of \$30,172.95 and the 2013-14 net gain of \$14,768.36 currently. Mrs. Elliott told the board that she would like to reward her cafeteria workers by starting an incentive program. If sales goals are met then cafeteria workers are given bonuses based upon certain criteria. She also suggested an increase in salary for the Food Service Director position. According to the projected budget, the Food Service Department is still forecasted to have a net profit of \$13,000-\$15,000 for next school year. Mrs. Elliott asked if there were questions and none were asked.

### **Student Council & National Honor Society**

Mrs. Stephanie Parmer, head of Student Council and National Honor Society, gave a report to the board. Both groups joined forces over spring break to remodel the Teacher's Lounge at the high school. The students are required to complete a community project that gives back to the community. The students felt that they were most passionate about giving back to their school community. Some new paint, a new sofa, and some great Spartan artifacts brought the lounge to life and the students have received compliments from all the staff and faculty. A framed string art Spartan head from the 70s was uncovered in the bus barn and with some cleaning is again gracing the walls of the school. Great job students.

### **Superintendent Report**

Mrs. Maurer explained to the board that our Annual Performance Report will be printed in the newspaper soon. The only problem with it is that it won't be accurate. The salary ranges, the high school percentage of 8<sup>th</sup> graders in Algebra I is wrong and the elementary class size was 23 last year and is 110 this year. It should have actually been 22. Mrs. Maurer tried to have these things corrected but was told in an email that the Department of Education doesn't change things.

### **Personnel**

#### **A. Leaves/Resignations/Terminations**

**Recommend the acceptance of the resignation of Elizabeth Peterson from the district effective June 3, 2014.** Mr. Drake moved and Mr. Burbrink seconded. Carried 7-0

**Recommend the acceptance of the resignation of Katie Fix as the varsity volleyball coach effective March 17, 2014.** Mr. Drake moved and Mr. Rush seconded. Carried 7-0

#### **B. Recommendations to Hire**

Recommend the hiring of Kimberly Ramseth as a full time Spanish teacher at Southwestern Jr./Sr. High school beginning at \$35,000.00 for the 2014-15 school year.

Recommend the hiring of Nicole Syester as a full time Math teacher at Southwestern Jr./Sr. High School beginning at \$30,000.00 for the 2014-15 school year.

Mrs. Yeend moved and Mr. Rush seconded the new hires listed above. Carried 7-0

**Public Comments**

None

**Superintendent Comments**

Mrs. Maurer invited the people in attendance to stay around and look at the new security system beginning at 8 p.m.

**Board Member Comments**

Mrs. Smith thanked the presentors. Exciting things are happening at Southwestern. She hopes this will make kids want to come here.

Mr. Rush asked that we pray for the school in Pennsylvania where the knife incident just happened today. Hopefully nothing like that ever happens here.

Mrs. Yeend thanked the administrative team and Mrs. Neville for all of her work behind the scenes. She also thanked the cafeteria staff and welcomed the new teachers.

Mr. Burbrink welcomed the new teachers and congratulated the Justin Meredith and Riley Ziegler for their accomplishments.

Mrs. Isgrigg adjourned the meeting at 7:50 p.m.

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Net Talon presented the new security system to the board to anyone interested beginning at 8 p.m.