

Southwestern Consolidated School District

**Exhibit A to RFP – Internet access**

Southwestern Consolidated School District ( "School") seeks Internet Access and Data Transmission Services. We seek symmetrical bandwidth at 300+/-Mbps scalable to 500+/-Mbps with guaranteed throughput to School's head-end located at Southwestern Elementary School, 3406 W 600 S, Shelbyville, IN 46176, beginning July 1, 2023. Proposals must provide ladder pricing in 100+/-Mbps increments in all bids and contracts. Bidders are advised that this project will be contingent upon the successful obtaining of E-Rate funding, and the contract agreement between School and the selected vendor must recognize that contingency.

School seeks a 5+/-year contract with or without voluntary extensions; other terms will be considered. All cost proposals must reflect the LCP (Lowest Corresponding Price), GSA pricing, and any available governmental unit discounts including existing state purchasing agreements or contracts. Any proposal referencing an existing cooperative or state purchasing agreement or contract must include that information in the proposal. Bid prices must be complete for the services proposed and shall include all associated costs, even if the amounts are estimates based upon current applicable taxes, surcharges, or fees. School prefers that the selected vendor be willing to utilize the E-Rate SPI form of invoicing (discounted invoices).

We will require 32+/- public IPv4 addresses. Proposals must provide individual or block pricing for additional addresses to account for potential growth during the term of the contract. You may also provide optional pricing for the technical equivalent number of IPv6 addresses.

Your proposal must include any service provider owned onsite equipment necessary to hand off service to School's head-end equipment, and you should describe your proposed hand-off as part of your response.

Each respondent must provide a proposed Service Level Agreement (SLA) with their response. The proposed SLA must include a description of the services provided, and where applicable, describe how these services will be measured. At a minimum, the SLA should describe that the vendor will make all reasonable efforts to ensure 99.99% network availability of each circuit, and it should provide frame/packet loss, network latency, and network jitter commitments. Additionally, each SLA should describe 24x7x365 trouble-reporting procedures, offer commitments with regard to the time to repair outages, and describe provisions offered in the event of chronic trouble. The services described in the SLA shall be maintained to the specifications of these commitments throughout the term of the contract, and the selected vendor shall remediate any deficiencies at no cost to School. Additional features, such as resiliency, basic firewall service, and DDoS protection, should also be described.

If there are any separate installation or special construction costs necessary to bring a service to our head-end, the cost proposal must clearly describe those costs separately from monthly recurring costs, and the service provider must be prepared to assist with any USAC review questions concerning those costs. We may request that the undiscounted portion of any upfront, nonrecurring costs be paid in installments as allowed by Section II.A.2. of FCC 14-189 (AKA the Second E-Rate Modernization Order). However, note School prefers a fixed monthly recurring charge with no separate up-front installation or construction costs.

**Questions/Site Visits**

No informational meetings or building visits will be scheduled. Any questions related to the technical aspects of the RFP should be directed to Stacy Baute, Technology Director, at [erate@swshelby.k12.in.us](mailto:erate@swshelby.k12.in.us) no later than the deadline outlined in the RFP. Answers to any written questions or any additional information, revisions, or

clarifications to the RFP will be provided in the form of an addendum to be posted with the FCC Form 470 on the Universal Service (E-Rate) website. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

### **Compliance with Specifications**

By submitting a proposal, the Service Provider certifies that it has read and agrees to the following terms and conditions. Failure to meet any requirement outlined herein is adequate cause to reject your proposal.

- The Service Provider has clearly listed any exceptions to any requirements or conditions set forth in this RFP with which it is unable or unwilling to comply and has included all relevant standard or additional contract terms and conditions with its proposal. Such exceptions, terms, and conditions must be set forth with specificity and may not be incorporated by reference.
- The Service Provider agrees that the final contract shall incorporate and not override any terms or conditions set forth in this RFP, minus any agreed-upon exceptions, and that the RFP will be incorporated into the final contract.
- The Service Provider agrees to follow and abide by the rules of the E-Rate program as promulgated by USAC and the FCC and certifies that it has not been suspended, debarred, or placed on Red Light Status within the prior three years. Service Provider further agrees that any costs not funded by the E-rate Program due to Service Provider violations of Program rules will be the sole responsibility of the Service Provider.

### **Response Format**

All bids must include the following information:

1. A description of services to be provided with detailed information regarding any required construction, including a timeline for completion of every phase of work necessary to demonstrate service delivery by July 1, 2023.
2. Complete pricing for the services described herein. Your proposal must clearly indicate non-recurring costs, recurring costs, and fees for the service being proposed, for each service tier. If your proposed agreement has a built in "price escalator" clause, that escalator must be detailed within your bid response (not merely mentioned in your sample agreement).
3. Proposed Service Level Agreement.
4. Three (3) reference sites where your company has performed a similar service, including business name, contact name and contact information. It is preferable that at least one reference should be for a school district of similar size within 120 miles of School.
5. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.
6. A ready-to-execute contract which includes standard clauses acceptable to School, the proposal requirements, and the E-Rate contingencies outlined herein. (Failure to provide a reasonable contract in a timely fashion may be considered grounds for disqualification.)

School's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to pricing and terms, technical details, SLA, experience and references, and compliance with the requirements laid out in the RFP.