

NOTICE REGARDING BACKGROUND INVESTIGATION

A consumer report (background screening report) and/or an investigative consumer report which may include information concerning your character, employment history, general reputation, personal characteristics, police record, education, qualifications, motor vehicle record, mode of living, and/or credit and indebtedness may be obtained in connection with your application for and/or continued employment with Southwestern Consolidated School District of Shelby County. A consumer report and/or an investigative consumer report may be obtained at any time during the application process or during your employment with the Southwestern Consolidated School District of Shelby County. You have the right, upon a written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Safe Hiring Solutions LLC, P.O. Box 295, Danville, IN 46122 (888-215-8296).

Authorization

By signing below, I, _____, hereby voluntarily authorize Southwestern Consolidated School District of Shelby County to obtain either a consumer or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment and/or continued employment at Southwestern Consolidated School District of Shelby County. I understand that I have rights under the Fair Credit Reporting Act, including rights discussed above. This report may be delivered in either written or electronic form. The amount of \$24.90 (plus an additional \$6.95 if you have lived outside of Indiana) to obtain this report will be paid to Southwestern Consolidated School District of Shelby County in cash or money order form. (NO PERSONAL CHECKS WILL BE ACCEPTED) The report will not be processed until this payment is made to the school district.

Print Name (last, first, middle)

Social Security Number

Phone Number

Date of Birth
(For ID Purposes Only)

Driver's License Number

Driver's License State

Any other names (maiden) I have been known by: _____

Current Address: _____

Previous Addresses (Last 7 Years) _____

Email address: _____

Signature _____ Date _____